



**Prequalified Ready Employees for Power**

**Preparing Tomorrow's Energy Professionals**

**Prequalified Ready Employees for Power Intl**  
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A Division of Sadinsky & Partners Intl, LLC  
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**PREP Intl Position Profile - Civil Engineering Water/Sewer Program Manager, Charlotte, NC**

Reporting directly to Vice President of the Charlotte, NC office, the successful individual must be able to demonstrate the ability to lead, direct and grow the practice in the Charlotte area market, leveraging his/her existing relationships/business network in the Charlotte Metro area.

This position will have significant selling responsibility and requires previous, demonstrated success in the Charlotte metro market. From engineers to urban planners and scientists to surveyors - this NC/SC/GA Engineering & Construction firm offers its clients a vast network of talent and capabilities on a wide array of infrastructure projects. This firm develops long standing client relationships that support historical and project growth.

This role is for an experienced Program Manager (10-15 years min) / Professional Engineer (Civil) with specific skills, abilities and demonstrated competencies in Water and Sewer Projects.

Must be able to demonstrate the ability to lead, direct and grow the practice in the Charlotte area market. Market services to potential, current and former clients consistent with company goals and objectives.

- ① Provide the Business Unit Leader with essential project information.
- ① Develop scope, schedule, budget and coordinate with internal and external subcontractors.
- ① Serve as Project Manager for select projects assuming primary responsibility for project P&L.
- ① Develop scope, schedule, budget and coordinate with internal and external subcontractors.
- ① Assume primary responsibility for project profit and loss.
- ① Utilize all technical resources to complete projects in an accurate, neat, and timely manner.
- ① Conduct periodic design team meetings to inform and resolve issues.
- ① Establish and continuously monitor project budgets.
- ① Ensure accurate and timely billings to clients and make accounts receivable a priority.
- ① Review projects for submittal ensuring accuracy, neatness, and timeliness on all
- ① Assist in formulating plans, costs, estimates with timeframes and specifications of projects.
- ① Represent firm and clients at various meetings.
- ① Perform QC reviews and coordinate QA process in accordance with company policy.
- ① Develop and maintain client base through proposals, client communications, and prospecting.
- ① Maintain positive communication and working relationship with staff, clients and subcontractors.
- ① Mentor staff and assure adequate training. Maintain staff through recruiting and retention.
- ① Perform timely staff evaluations and provide input for compensation adjustments.
- ① Continually seek opportunities to increase customer satisfaction and deepen client relationships.
- ① Assist the Business Unit Leader with achieving company goals.
- ① Insure adherence to company policies and procedures.
- ① Ensure compliance with all company safety policies and rules.
- ① Perform additional duties as assigned.

**Job Requirements:**

- ① A minimum of 10-15 years' experience and PE required (reciprocity in 3 months acceptable)
- ① Must possess a BS Degree in Civil Engineering or related field
- ① Strong communication, interpersonal, and supervisory skills.

- ⊖ Active participation in at least one professional society.
- ⊖ Analytical skills with ability to prepare statistical reports.
- ⊖ Ability to work well independently and on a team.
- ⊖ Ability to communicate ideas and technical information to staff, supervisors and clients in a professional manner.
- ⊖ Civil 3D experience is preferred
- ⊖ Must have strong leadership skills with ability to mentor younger staff
- ⊖ Must have ability to effectively communicate and collaborate with project team and client
- ⊖ Experience in public speaking
- ⊖ Ability to delegate and follow-up efficiently
- ⊖ Ability to travel as necessary to meet the needs of the position.

**Company Benefits:**

Employees are able to take advantage of our:

- ⊖ Exclusive 'Talent Development Program'
- ⊖ Project Management Curriculum
- ⊖ Leadership Retreats
- ⊖ Mentoring Program

a competitive benefits package including:

- ⊖ Competitive salaries \$90- \$115 K
- ⊖ Medical, dental, prescription drug, and vision care plans
- ⊖ Matching 401K program
- ⊖ Life insurance
- ⊖ Short and long term disability benefits
- ⊖ Supplemental insurance option
- ⊖ Paid Time Off (PTO) Policy - Paid Holidays
- ⊖ Continuing education / tuition reimbursement
- ⊖ Professional registration reimbursement
- ⊖ Flexible spending account (FSA)
- ⊖ Performance-based incentives - Spot bonuses
- ⊖ Employee referral bonuses
- ⊖ Flex-time policy (half-day Fridays)
- ⊖ Moving and relocation assistance
- ⊖ Business casual work environment - Company-sponsored social events
- ⊖ Community giving and charitable programs

About PReP Intl - Since 2009 PReP Intl has sourced, referred and placed dozens of men and women into various sectors of infrastructure from Electrical Power Systems (Fuel, Generation, Transmission, Distribution, Markets and Regulation) to Oil & Gas and Right of Way (ROW). All assessment, selection and referral decisions are made on the basis of bona fide occupational qualifications and not on the basis of race, sex, creed, national origin, gender, sexual preference, age, disability, employment or veteran status. Qualified women, veterans and the disabled are encouraged to apply.

Interested candidates should register and complete a Career Interest Questionnaire at [www.prepintl.com](http://www.prepintl.com)